



Notice of meeting of

Economic & City Development Overview & Scrutiny Committee

To: Councillors Pierce (Chair), Hudson (Vice-Chair),
D'Agorne, Holvey, Hyman, Kirk, Potter and Scott

Date: Monday, 22 February 2010

Time: 5.30 pm

Venue: The Guildhall, York

AGENDA

- 1. Declarations of Interest** (Pages 3 - 4)
At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.
- 2. Public Participation**
It is at this point in the meeting that members of the public who have registered their wish to speak can do so. The deadline for registering is by **5pm on Friday 19 February 2010**. Members of the public can speak on specific planning applications or on other agenda items or matters within the remit of the committee.

To register please contact the Democracy Officer for the meeting, on the details at the foot of this agenda.

3. School Travel Plans and Safe Routes to School-Possible Review Topic (Pages 5 - 10)

This report asks Members to consider whether they wish to progress this topic to review. A presentation will be given on Safe Routes to School and School Travel Plans in order to inform Members' decision.

4. Work Plan 2009-10 (Pages 11 - 12)

Members are asked to review the Committee's work plan for 2009/10.

5. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officer:

Name- Judith Cumming

Telephone No. – 01904 551078

E-mail- judith.cumming@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting, Judith Cumming

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

About City of York Council Meetings

Would you like to speak at this meeting?

If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088

Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

Access Arrangements

We will make every effort to make the meeting accessible to you. The meeting will usually be held in a wheelchair accessible venue with an induction hearing loop. We can provide the agenda or reports in large print, electronically (computer disk or by email), in Braille or on audio tape. Some formats will take longer than others so please give as much notice as possible (at least 48 hours for Braille or audio tape).

If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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Holding the Executive to Account

The majority of councillors are not appointed to the Executive (40 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Decision Session) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

Who Gets Agenda and Reports for our Meetings?

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.

MEETING OF ECONOMIC AND CITY DEVELOPMENT OVERVIEW & SCRUTINY COMMITTEE

Agenda item 1: Declarations of interest

The following Members declared standing personal interests.

Councillor Holvey- Economic Policy Advisor for Leeds City Council

Councillor D'Agorne- Employee of York College

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Economic & City Development Overview & Scrutiny Committee

22nd February 2010

Report of the Interim Head of Civic, Legal & Democratic Services

School Travel Plans & Safe Routes to School - Possible Review Topic

Summary

1. This report asks Members to consider whether they wish to progress this topic to review.
2. A presentation will be given on Safe Routes to School and School Travel Plans in order to inform Members' decision.

Background

3. At a meeting of this Committee on 8th December 2010 Members considered a feasibility report regarding 'Safe Travel to School', which had been submitted by Councillor James Alexander. A copy of the original topic registration form is attached at **Annex A** to this report for reference.
4. Many of the comments set out in the feasibility report raised concerns regarding the extent of the proposed topic and suggested that the topic should be more clearly defined and concentrated around the Safe Routes to School Programme and School Travel Plans. It was generally agreed by the consultees that in its present form it was too wide reaching and it was doubtful what could be gained from it.
5. In light of the above Members of the Committee agreed to receive a presentation on the Safe Routes to School Programme and School Travel Plans in order to identify whether these could be a focus for a scrutiny review.

Consultation

6. The presentation on Safe Routes to School and School Travel Plans has been prepared by and will be presented by:

Andrew Bradley – Principal Transport Planner (Operations)
Christine Packer – School Travel Plan Co-ordinator
Louise Robinson – Engineer – Transport & Safety

Options

7. Members are asked to consider the following options:

Option A Progress the topic to review

Option B Do not progress this topic to review

Analysis

8. Members are asked to receive the presentation and consider whether there are any areas within it that they would like to undertake a review on.
9. Should Members choose to proceed with a review then they will need to prepare a focussed remit detailing a clear aim, some key objectives and a scope. Members are also asked to consider whether any review should be undertaken by the entire Committee or by a small task group.
10. Members should also take into consideration commitments already in their work plan and decide where work on any review undertaken would be best placed.

Corporate Strategy 2009/2012

11. The contents of this report and the focus of any review that may be undertaken are linked with the 'Safer City' element of the Corporate Strategy 2009/2012.

Implications

12. **Financial** – There are no financial implications associated with the recommendations within this report however should Members of the Committee choose to progress this topic to review implications may arise. There is a small amount of funding in the scrutiny budget to enable reviews to take place.
13. **Legal** – There are no known legal implications associated with the recommendations within this report however should this topic be progressed to review implications may arise.
14. **Human Resources** – There are no known Human Resources implications associated with the recommendations within this report.
15. There are no known equalities, crime & disorder, information technology or property implications associated with the recommendations within this report.

Risk Management

16. In compliance with the Council's risk management policy there are no risks associated with the recommendations in this report.

Recommendations

17. Members are asked to consider whether they wish to progress this topic to review and if so prepare a remit, key objectives and a scope.

Reason: To address the concerns raised in the topic registration form.

Contact Details

Author:

Tracy Wallis
Scrutiny Officer
Scrutiny Services
Tel: 01904 551714

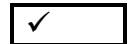
Chief Officer Responsible for the report:

Alison Lowton
Interim Head of Civic, Legal & Democratic
Services
Tel: 01904 551004

Report Approved Date 12.02.2010

Specialist Implications Officer(s) None

Wards Affected:



For further information please contact the author of the report

Background Papers:

Feasibility Report – 8th December 2009

Annexes

Annex A Topic Registration Form

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Scrutiny Topic Registration Form

*** Proposed topic:** City of York Council scrutinises the physical access to schools across the city with specific reference to the school's travel plans, the speed of traffic, illegal parking, effectiveness of crossings and surface of roads and pavements.

*** Councillor registering the topic** Councillor James Alexander

Submitted due to an unresolved 'Cllr Call for Action' enquiry

Please complete this section as thoroughly as you can. The information provided will help Scrutiny Officers and Scrutiny Members to assess the following key elements to the success of any scrutiny review:

How a review should best be undertaken given the subject

Who needs to be involved

What should be looked at

By when it should be achieved; and

Why we are doing it?

Please describe how the proposed topic fits with 3 of the eligibility criteria attached.

	Yes ?	Policy Development & Review	Service Improvement & Delivery	Accountability of Executive Decisions
Public Interest (i.e. in terms of both proposals being in the public interest and resident perceptions)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Under Performance / Service Dissatisfaction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
In keeping with corporate priorities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Level of Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Service Efficiency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
National/local/regional significance e.g. A central government priority area, concerns joint working arrangements at a local 'York' or wider regional context	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

*** Set out briefly the purpose of any scrutiny review of your proposed topic. What do you think it should achieve?**

Annex A

Many parents are contacting me regarding the speed of traffic near schools in Holgate, illegal parking near schools causing obstructions and children having to walk in the road and almost be hit by motorists. Sometimes the motorists who are illegally parking are other parents on the school run. Parental reports also include poor signage near schools, poor road surface and so on. While speaking to other elected members it became clear that this was not just a catalogue of problems in Holgate.

The review should lead to a course of action that permits free and safe travel to and from schools.

*** Please explain briefly what you think any scrutiny review of your proposed topic should cover.**

- Look more closely at school's travel plans with perhaps recommendations for changes
- Look at priority of road & footpath resurfacing & maintenance & possible improvements
- Perhaps introduce bollards at certain entrances
- Possibly introduce speed limits near schools etc.
- Parking near schools, illegal parking near schools
- Increased traffic signage near schools
- Teachers supervising outside schools as children arrive

I would like the scrutiny committee to look at a few schools of differing sizes across the authority. Some of these should be rural & some urban.

*** Please indicate which other Councils, partners or external services could, in your opinion, participate in the review, saying why.**

- | | | |
|------------|----------------|-----------|
| -Schools | -Parents | -children |
| -Residents | -Motorists | -Cyclists |
| -Highways | -City Strategy | -Members |

*** Explain briefly how, in your opinion, such a review might be most efficiently undertaken?**

It is my impression that this should be looked at by an existing scrutiny committee. A sample of schools should be looked at across the city (including ones in Holgate that I have specific information about). The members should analyse the ease and problems of physical access to the school based on the criteria outlined in the above section, which indicates why I believe this topic is important.

- Estimate the timescale for completion.
- 1-3 months
 - 3-6 months
 - 6-9 months

Support documents or other useful information None

Date submitted: Friday, 28th November, 2008, 12.29 pm; submitted by: Councillor James Alexander

Economic & City Development Overview & Scrutiny Committee Work Plan 2010

Meeting Date	Work Programme
26 January 2010	<ol style="list-style-type: none"> 1. Attendance of the Leader 2. Interim Report of the CCfA Task Group (Water End Traffic Issues)
22 February 2010	<ol style="list-style-type: none"> 1. Presentation on Safe Routes to School & School Travel Plans
9 March 2010	<ol style="list-style-type: none"> 2. Third Quarter Monitoring Report 3. Bus tokens report 4. Updates on Implementation of Recommendations from Previous Scrutiny Reviews 5. Interim Report of the CCfA Task Group (Water End Traffic Issues) 6. Update on the Facilitated Discussion Meeting – Broadway Shops CCfA 7. Feasibility Study – Acceptance of Euros by York Businesses
March – tbc	<ol style="list-style-type: none"> 1. First meeting regarding the Newgate Market Review
17 May 2010	<ol style="list-style-type: none"> 2. Update on Proposed Scrutiny Topic - Highways Adoption 3. Interim Report on Newgate Market Review 4. Update on the Second Facilitated Discussion Meeting – Broadway Shops CCfA 5. Interim/final report of the CCfA Task Group (Water End Traffic Issues)
6 July 2010	<ol style="list-style-type: none"> 6. Attendance & report(s) of Executive Member for City Strategy & the Leader 7. Annual Report from relevant Local Strategic Partners

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